



Westminster
Presbyterian
Church



Nursery Parent
Handbook



A Vision for Children and the Church

We hope for a world where all children can find a safe place:



Where all ages, races, genders, creeds, and abilities are recognized, valued, and celebrated;



Where all adults hear the voices of children and speak with, as well as, for them;



Where all children have "first call" on the world's resources and first place in the minds and hearts of the world's adults

Because Jesus welcomed children and encouraged us to welcome them in His name, Jesus lifted up a child as an example of what the realm of God is like.

Therefore, we hope for a church where we take seriously our baptismal vow to nurture all children committed to our care;



Where we bring good news to all those places where children are in need;



Where adults and children alike share in ministry.

"We covenant to act so that this vision may be made real for all children, now and in times to come."

From "A Vision for Children and the Church," adopted by the 205th General Assembly of the Presbyterian Church (USA), 1993.

Check-In Procedures

Please check in at the security check in kiosk (Located near the church nursery office). You will electronically sign your child in and two security labels will print. One label should be placed on your child. It will have the child's name, a security code, the class the child will attend, and notes about allergies. The second label you should keep to show when picking up your child.

When you take your child to his/her classroom, you may then take a pager to be paged in an emergency.

In the event that you have special requests or instructions, please verbalize these to the nursery staff as well as indicating them on the sign-in sheet. There are special instruction stickers in each room.

Because we often have staff from other rooms come and help in a different room, when needed, please fill out a special instruction sticker and place it on your child's back.

Feeding



INFANTS: You are welcome to send a bottle with your child. Please let the staff know feeding times and instructions. PLEASE LABEL ALL ITEMS IN YOUR CHILD'S BAG, INCLUDING LABELING THE OUTSIDE OF THE BAG. THIS IS VERY IMPORTANT! It helps the staff ensure your child gets the right items and allows them to have quick access to your child's needs.

OLDER CHILDREN: The nursery provides a small snack for the children at some point during their stay. This is usually crackers or Cheerios and Craisins or raisins. Children should bring their own LABELED "sippy cup" when applicable. We will provide diluted apple juice or water for the children to drink. You are welcome to bring your own snack, just let the caregivers know that you would like your child to have this snack instead of the one we provide.

THE CHURCH NURSERY IS A "PEANUT FREE" ENVIRONMENT. PLEASE DO NOT SEND ITEMS WITH PEANUTS OR PEANUT-BASED PRODUCTS.

Nursery Committee

We welcome all comments, questions, and/or concerns. There are a number of people you may contact. Aubrey Strobel, Director of the Nursery, is available by phone (292-5526 ext. 275) or email (astrobel@nashvillewpc.org). Sophie Maness, Director of Children's Ministries, may be reached at 292-5526 or smaness@nashvillewpc.org. There is also a board that oversees decisions regarding the church nursery. Members of this board are happy to assist you in the event that you may desire to contact one of them instead of Aubrey.

Members of the 2011-2012 Nursery Committee are:

Kate Griffin (Chair)	866-9327
Cara Alexander	218-6039
Layne Bryant	556-2398
Ann Crim	496-2211
Jennifer Larson	673-6409
Kathy McKennon	373-9034
Cynthia Ragan Martin	297-3704
Sophie Maness (Staff)	292-5526
Aubrey Strobel	585-7946
Jana White	353-7932

Westminster Presbyterian Church
3900 West End Avenue
Nashville, TN 37205



(615) 292-5526 ext.275 (Nursery office)
(615) 292-5597 (fax)
astrobel@nashvillewpc.org

Sunday School Classrooms

Sunday School meets for all children from 9:45-10:45 a.m. Age-appropriate curricula are based on a Bible story each week from which art, drama, music, and play activities are developed. Children are promoted in the fall of each year from the nursery or classroom to the next age group.

2-year-olds: E-232 *The Jungle Room*

3-year-olds: C-252 *The Blue Room (upstairs)*

3-year-olds: C-253 *The Yellow Room (upstairs)*

4-year-olds: C-254- *The Green Room (upstairs)*

5-year-olds: C-255 *The Purple Room (upstairs)*

Kindergarten: C- 151 *The Godly Play Room (downstairs)*



Sunday Nursery Classrooms

There are four classrooms for nursery age children during the 8:30 and 11:00 a.m. Sunday services.

It is important for the safety of all children that you take your child to his/her age appropriate room.

Weekday Nursery room—(E233) 2-Year Olds

Lamb Room—(E-228) Birth-Walking

World Room—(E-226) Walking-2-Year Olds

Nature Room—(E-227) 3-Year-Olds

Red Room—(C-251) Four-& Five-Year Olds

Children under the age of two stay in the church nursery during the Sunday School hour 9:45-10:45 a.m. Children who are two years old and older by September 30 of the current school year attend Sunday School from 9:45-10:45 a.m. Children who are in the nursery during the 8:30 a.m. service should be picked up by their parents and taken to the appropriate Sunday School room.



Other Childcare Times

Childcare is available for all church-sponsored events including, Westminster Wednesdays committee meetings, and prayer/study groups. Requests for childcare should be made through committee chairs or group leaders. Reservations for childcare should be made no later than one week prior to the event. Please contact Aubrey Strobel in the Westminster Nursery office at 292-5526 ext. 275, or aburey@nashvillewpc.org to make reservations for childcare.

Security

A safe, nurturing environment is a primary concern for the church and for parents and families. We address security by having trained and paid staff and by having an electronic sign-in system.

For the security of all our children, please do not stand in the doorway of the classroom with the door held open. Please make direct contact with a member of the nursery staff upon arrival and departure with your child.

When you bring your child to Westminster for childcare, we plan on you staying on campus.



Security is the key to a safe environment for our young children.

**PLEASE LABEL ALL ITEMS
BROUGHT INTO THE
CHURCH NUSERY,
INCLUDING THE
OUTSIDE OF YOUR
CHILD'S BAG!!!!!!!!!!!!!!**



Our Mission

The mission of the church nursery is to provide a safe nurturing environment for the infants and young children of those families who worship and fellowship within Westminster Presbyterian Church. We strive to provide quality care by hiring dependable, nurturing and enthusiastic caregivers. All staff complete our Safe Sanctuary training upon being hired to work in the nursery, and are hired with the understanding that they will be here on a regular basis to provide ongoing continuity of care.